Ref: HR/2015-2016 1st January, 2016  
  
**Name: Mrs. Sangeetha  
  
Designation: Personal Secretary**

Dear **Mrs. Sangeetha,**

Recognizing your effort and performance, we are happy to inform you that your gross salary has been revised to **Rs. 30,000/-** (Rupees Thirty Thousand only) per month with effect from **1st January, 2016.**

Your salary details are strictly private and confidential and details in this letter must not be disclosed and discussed to others. Please acknowledge your acceptance of the revised terms by signing a duplicate copy of this letter.

We wish you all the very best for your endeavor.

For **Spectrum Mall,**

**C Chitti Babu**

**Chairman**

Ref: HR/2015-2016 1st January, 2016  
  
**Name: Mrs. Bhuvaneswari**

**Designation: Asst. Manager - Accounts**

Dear **Mrs. Bhuvaneswari,**

Recognizing your effort and performance, we are happy to inform you that your gross salary has been revised to **Rs. 26,000/-** (Rupees Twenty Six Thousand only) per month with effect from **1st January, 2016.**

Your salary details are strictly private and confidential and details in this letter must not be disclosed and discussed to others. Please acknowledge your acceptance of the revised terms by signing a duplicate copy of this letter.

We wish you all the very best for your endeavor.

For **Spectrum Mall,**

**C Chitti Babu**

**Chairman**

Ref: HR/2015-2016 1st January, 2016  
  
**Name: Mrs. Uma Mageswari P S  
  
Designation: Marketing Executive**

Dear **Mrs. Uma Mageswari P S,**

Recognizing your effort and performance, we are happy to inform you that your gross salary has been revised to **Rs. 19,000/-** (Rupees Nineteen Thousand only) per month with effect from **1st January, 2016.**

Your salary details are strictly private and confidential and details in this letter must not be disclosed and discussed to others. Please acknowledge your acceptance of the revised terms by signing a duplicate copy of this letter.

We wish you all the very best for your endeavor.

For **Spectrum Mall,**

**C Chitti Babu**

**Chairman**

Ref: HR/2015-2016 1st January, 2016  
  
**Name: Mr. Venkatesh A  
  
Designation: Office Assistant**

Dear **Mrs. Venkatesh A,**

Recognizing your effort and performance, we are happy to inform you that your gross salary has been revised to **Rs. 10,000/-** (Rupees Ten Thousand only) per month with effect from **1st January, 2016.**

Your salary details are strictly private and confidential and details in this letter must not be disclosed and discussed to others. Please acknowledge your acceptance of the revised terms by signing a duplicate copy of this letter.

We wish you all the very best for your endeavor.

For **Spectrum Mall,**

**C Chitti Babu**

**Chairman**